

RESOLUTIONS OF THE OVERVIEW AND SCRUTINY COMMITTEE: AS AT 08 JANUARY 2020

COMMITTEE RESOLUTIONS

REF	RESOLUTION	RESPONSE/OUTCOME	STATUS
	Recycling and Waste		
Jul 18 Min 28 (3)	That the Waste Contract Scope be finalised and agreed by the scoping group in consultation with the Chairman of the Overview and Scrutiny Committee	<p>The timing and process for agreeing the Waste Contract Scope to be agreed by the Committee, following publication of the SIAS review.</p> <p>The SIAS Review was sent to Members of the Committee on 6 September 2019.</p> <p>It was agreed that the T&F Group would take place upon completion of the current T&F Group</p>	In progress
Sept 18 Min 37 (4)	<p>(1) That a Task and Finish type review of the waste contract be undertaken shortly following the publication of the SIAS review of the service;</p> <p>(2) That the following issues be referred to the Task and Finish review mentioned in (1) above:</p> <p>(i) Why a decision was made to mobilise the contract in an unreasonable timescale;</p> <p>(ii) Why, when there was such a short mobilisation period, was a decision made to make major changes to the service in what were already challenging circumstances, rather than delay the implementation of changes to the service for one year;</p> <p>(iii) Why sufficient staff resources were not made available prior to implementation of the contract;</p> <p>(iv) What happened when high volumes of calls were received in terms of systems and staff;</p> <p>(v) Consider the differences between area where the</p>	<p>(1) The SIAS report has been received and sent to Members of the Committee on 6 September 2019. The T&F Group will be undertaken once the Panels have been selected</p> <p>(2) To be included within the Task & Finish Scope, see Jul 18 Min 28 (3).</p>	<p>In progress</p> <p>In progress</p>

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	<p>service worked well and those where the service was poor.</p> <p>(4) That the Service Manager Waste be requested to develop a communication strategy that includes Members that ensures they are kept updated on a regular basis and enables them to bring issues to the attention of Urbaser and/or the waste team;</p>	<p>(4) The Service Manager- Waste is planning on issuing out regular updates via the MIS. Advised the first update will be in 05/07/19 issue.</p>	Complete
Mar 19 Min 11 (2)	That the Scrutiny Officer be requested to ask Group Leaders for nomination to a Task and Finish Group review of the Waste Contract.	The Committee, Member and Scrutiny Officer has contacted Group Leaders asking for Panels Members and Chairs for the 2 proposed T&F Groups	In progress
Mar 19 Min 13 (2)	That the Scrutiny Officer be requested to schedule a review of the Waste Contract Implementation and draw up a draft scope upon completion of the SIAS audit.	The SIAS Report was circulated to Members on 6 September 2019, Draft scopes for the Task and Finish Groups on the Waste Contract will be drawn up and sent to the Chairs of the Task and Finish Groups and the Chair of this Committee for approval.	In progress
Mar 19 Min 13 (3)	That the Service Manager- Waste be requested to send details of the waste collection routes to all Members of the Committee.	<p>The Service Manager Waste has advised that: Currently he can supply a list of roads with rounds and collection days – He has requested that Urbaser begin to look at producing maps of routes however, there are over 80 of these which cross various wards and areas so these cannot be produced quickly.</p> <p>He asked whether the list of road, rounds and collection days was sufficient at this point.</p>	In progress.
Jun 19 Min 12 (2)	That the Scrutiny Officer be requested to ascertain when the SIAS audit report will be available.	The SIAS report has been received and circulated to Members of the Committee on 6 September 2019	Complete
Jun 19 Min 12 (3)	That the Service Director – Place be requested to supply Ward Councillors with details of changes to waste collection routes by email;	The Service Manager Waste has advised that: Currently he can supply a list of roads with rounds and collection days – He has requested that Urbaser begin to look at producing maps of routes however, there are over 80 of these which cross various wards and areas so these	In progress

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		<p>cannot be produced quickly.</p> <p>He asked whether the list of road, rounds and collection days was sufficient at this point.</p>	
July 19 Min 16 (2 & 3)	<p>(2) That the Service Director – Place be urgently requested to provide maps for the waste collection routes, or a suitable link that enables access to them and that this be circulated to all Members within the next 4 weeks;</p> <p>(3) That, if resolution (1) above is not able to be actioned, the Service Director – Place be requested to explain why</p>	<p>The Service Manager Waste has advised that: Currently he can supply a list of roads with rounds and collection days – He has requested that Urbaser begin to look at producing maps of routes however, there are over 80 of these which cross various wards and areas so these cannot be produced quickly.</p> <p>He asked whether the list of road, rounds and collection days was sufficient at this point.</p>	In Progress
July 19 Min 17 (2)	That the Committee, Member and Scrutiny Manager be asked to liaise with the Chairman to schedule in the Task and Finish Group on Waste to start as soon as the current Task and Finish Group is concluded;	The first of two Task and Finish Groups will commence as soon as the Panel and Chair have been appointed and the scope agreed. The second will commence once the final report of the first is written, the Panel and Chair have been appointed and the scope agreed	In progress
Sept 19 Min 38 (3)	That the Task and Finish Group for the Waste Contract be divided into two separate groups: (i) Tender and Contract; (ii) Community Engagement		In progress
Sept 19 Min 38 (4)	That for the balance of political proportionality, 5 Members would sit in each of the two Task and Finish Groups for the Waste Contract.	The Group Leaders have been contacted and asked to supply nominations for panel Members and Chairs for both Task and Finish Groups	
Sept 19 Min 39 (4)	That the Scope for the Task and Finish Group on the Waste Contract be approved by the Chairman of that Task and Finish Group, (yet to be appointed) and the Chairman of the Overview and Scrutiny.	The scopes for both Task and Finish Groups will be drawn up and presented to the Chair of the relevant Task and Finish Group and the Chair of the O&S Committee for agreement.	

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	TASK AND FINISH ON CONSULTATION		
Jul 18 Min 28 (4)	That, in place of the proposed Task and Finish Group on Consultation, the Temporary Scrutiny Officer be requested to facilitate a meeting of Councillors Sam Collins, Steve Deakin - Davies and Sue Ngwala and the Communications Manager to discuss the Consultation Strategy and the Citizens Panel and that those Councillors be requested to report back to the Overview and Scrutiny Committee once the work is completed.	See below	Complete
Jul 18 Min 28 (5)	That the group considering the Consultation Strategy and Citizens Panel (see 4 above), be requested to take into consideration the Interim Review of that Strategy (see Minute 25(3))		
Mar 19 Min 13 (4)	That the Communications Manager be requested to continue to arrange the planned meeting to discuss the Consultation Strategy.	The Chairman of the O&S Committee, in consultation with the Leader of the Council, has decided that no further meetings of this group is required	Complete
	REVENUES AND BENEFITS		
Mar 19 Min 10 (3)	That the Service Director - Customers be requested to present a report regarding the impact of Universal Credit, the Council Tax Reduction Scheme and other benefits to this Committee.	The Service Director – Customers has confirmed this will be brought to the January committee. Further clarification is sought from the committee on the report content requirements.	In progress
	CREMATORIUM		
Mar 19 Min 14 (5)	That, the proposed Crematorium be placed on the Committee's Work Programme.	The Committee received a presentation regarding the Crematorium on 17 September 2019	Complete
Jun 19 Min 11 (2)	That the Service Director – Regulatory be requested to present a report to this Committee regarding the proposed crematorium	The Committee received a presentation regarding the Crematorium on 17 September 2019	Complete

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	HOMELESSNESS		
Jun 19 Min 10 (3)	That the Controls, Risk and Performance Manager be requested to identify a date when data will be available for REG 1 and 2;	Awaiting response from manager.	In progress
Jun 19 Min 10 (4)	That a target must be set regarding REG 1 and 2, based on the data available and the direction of travel at the next target setting review	Awaiting response from manager.	In progress
	STAFF		
Jun 19 Min 10 (5)	That the Chairman be requested to discuss sickness data with the Head of Paid Service with the aim of identifying what breakdown of figures would be available to the Committee and to identify any problem areas and the reasons for those issues	Update pending.	In progress
Jun 19 Min 12 (4)	That the Overview and Scrutiny Committee expresses concern regarding resources available to the Committee and other areas of the Council seem stretched. Therefore the Leader of the Council is requested to speak to the Chief Executive regarding these concerns.	At the meeting on 16 July 2019 the Leader of the Council explained that he was sympathetic to the idea. The previous Administration had agreed to provide support through Committee, Member and Scrutiny Services and the Committee should see how this worked, however he would review the situation in the Autumn.	In progress
	COMMERCIALISM		
Jun 19 Min 11 (3)	That the Service Director – Commercial be requested to present a report to this Committee regarding the proposed new trading company	The Service Director – Commercial gave a verbal presentation on 17 September and a written report is due to be considered at the meeting on 21 January 2020	In progress
Jun 19 Min 13 (2)	That the Service Director – Commercial be requested to make regular presentations to this Committee regarding commercial activities.	The Service Director – Commercial gave a verbal presentation on 17 September and a written report is due to be considered at the meeting on 21 January 2020.	In progress
July 19 Min 16 (4)	That the Service Director – Commercial be requested to attend the next meeting of this Committee to provide a presentation and answer questions.	The Service Director – Commercial gave a verbal presentation on 17 September and a written report is due to be considered at the meeting on 21 January 2020	In Progress

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July 19 Min 17 (3)	That the Service Director – Commercial be made aware of the requirements of this Committee as detailed above.	The Service Director – Commercial gave a verbal presentation on 17 September and a written report is due to be considered at the meeting on 21 January 2020	In Progress
Sept 19 Min 42	That the Service Director – Commercial present a written report to the next meeting of the Overview and Scrutiny Committee, which should provide the following information: (1) The work of the Commercial Team; (2) The essential provision of future forecasting; (3) Potential uses of “The Company”.	The Service Director – Commercial gave a verbal presentation on 17 September and a written report is due to be considered at the meeting on 21 January 2020	
	SAFEGUARDING		
Sept 19 Min 41 (4)	Expressed their disappointment with the apparent disproportionately small number of elected Members who had undertaken safeguarding training and requested that Members were investigated into who had received safeguarding training from other sources. All Members are made aware, once again, of the ability to complete e-learning training and that all relevant group leaders, port folio holders and shadow port-folio holders raise the issue of training requirement at their group meetings.	The Committee, Member and Scrutiny Manager has undertaken a review of the skills audit of Members, which included a question about Safeguarding training. Unfortunately this received a very low response. She is liaising with the Learning and Development Champions promote Safeguarding Training for Members	In progress
	PERFORMANCE MONITORING		
Sept 19 Min 44 (2)	That whilst it had been reported to the Committee that the Local Plan had been marked as complete, following consideration by the Inspector, there was still further work to be prepared. The Controls, Risk and Performance Manager was requested to continue to report to the Overview and Scrutiny Committee on the Local Plan.		In progress
	OTHER RESOLUTIONS		
Sept 19 Min 38 (2)	That the proposed format of the Resolutions of the Overview and Scrutiny Committee report be agreed as follows: (i) All Resolutions whereby Status had been highlighted bold and marked as complete, be removed from any future reports; and (ii) for future ease of reading of the resolution section within the report, that subjects would be grouped together and placed in date order.	The Committee Member and Scrutiny Manager has changed the format of the report as agreed by the Committee and removed all actions marked as complete at the meeting held on 17 October 2019	Complete - To be removed

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Sept 19 Min 39 (3)	In respect of Crime and Disorder Issues an alternative presentation format in order to discuss County Lines and Knife Crime with the support of the Community Protection Manager take place at the meeting of the Overview and Scrutiny Committee in January 2020	Inspector Sally Philips and the Community Safety Manager to discuss at the meeting on 21 January 2020.	